

# PAYMENT INFORMATION



The School Tour Company  
35 Pearse Street  
Dublin 2

Tour Booking ID:	2000747
Group Leader:	Stephen Reilly
Destination:	Brussels
Tour Price:	€399

Payment Schedule	Date Due	Amount
1 <sup>st</sup> Deposit:	21 <sup>st</sup> February 2022	€150
Final Balance:	14 <sup>th</sup> March 2022	€249

*We are organising this tour on behalf of the school and to facilitate the directive that all payments must be made directly to the agency. Please see below:*

## HOW TO PAY ONLINE:

Follow the link [www.schooltour.ie/payment/](http://www.schooltour.ie/payment/)

Enter the details of the person travelling along with the booking ID and destination (Brussels) exactly as above and pay using your debit/credit card.

Please ensure you fill in all details correctly to ensure your payment is allocated correctly. You will receive an email receipt, please keep this for your records.

If you are having trouble paying online alternative payment options are available on our FAQ page at the above link.

**Please contact the group leader and not The School Tour Company with any queries that you may have regarding the tour. Due to GDPR regulations we are limited in the amount of information we can give you.**

## Payment terms & conditions:

- The first deposit instalment confirms your child's place on the tour. By paying this you are agreeing to these terms and conditions.
- The second deposit instalment is required one month after the first instalment is made.
- If your child cancels between the two payments, you are still liable for the second instalment.
- Final balance is due 10 weeks prior to departure date.
- All deposits are non-refundable. Cancellation charges: 29-56 days before departure - 80% of tour price. 28 days or less – 100% of tour price. Cancellation is effective only once we have been advised by the group leader.
- If this payment schedule is not adhered to then your child's place on the tour will be in jeopardy.
- If you would like to cancel your child's place, please inform the group leader as we will only accept cancellations in writing from them. You will still be liable for applicable cancellation penalties.